## The State of New Hampshire



# State Board for the Licensing and Regulation of Plumbers

21 South Fruit Street, Suite 24, Concord NH 03301-2452 (603) 271-3267 • TDD Access: Relay NH 1-800-735-2964 • Fax (603) 271-6656 Website: www.nh.gov/plumbing

#### CORPORATION, LLC OR PARTNERSHIP RENEWAL FORM

As per RSA 329-A:11, II Expiration and renewal.

- 1. A master plumber who is the sole shareholder of a corporation or LLC engaged in plumbing shall obtain a license for the corporation or LLC without the payment of a license fee.
- 2. To qualify for this exemption, an applicant must forward this agency a copy of the corporation or LLC minutes indicating that the individual is the sole shareholder. If corporation or LLC minutes are not available, a notarized statement indicating the individual is the sole shareholder of the corporation or LLC.
- 3. When it is time for renewal, the corporation or LLC **must renew** but there is no renewal fee.
- 3. **This exemption does not apply if** the company is a Corporation with more than one shareholder or if the sole shareholder is not a master plumber.

NAME OF BUSINES	SS			
STREET		Please check if new address		
CITY		Telephone		
STATE	ZIP CODE	Business Fax Number		
	TIFICATION OR DESIGNATE	R WITH NH PLUMBING LICENSE, WATER D EMPLOYEE WITH NH WATER TREATMENT		
PRINT NAME				
SIGN NAME		CERTIFICATE NO. OR LICENSE NO		
CHECK IF CORPOI THIS COMPANY: YES		UMBER OR TECHNICIAN IS SOLE SHAREHOLDER OF		
CHECK IF DESIGN		REATMENT TECHNICIAN IS SOLE SHAREHOLDER:		

\*\*PLEASE COMPLETE THE INVENTORY SHEET BELOW\*\*

DO NOT SEND CASH, ONE CHECK PER RENEWAL

MAKE CHECKS PAYABLE TO THE TREASURER, STATE OF NH

FEE: \$165.00 FOR PLUMBING CORPORATION, LLC OR PARTNERSHIP

FEE: \$100.00 FOR WATER TREATMENT COMPANIES, LLC'S, OR PARTNERSHIP

The continuing education requirement does not apply to plumbing or water treatment companies licensed in the State of New Hampshire.

### Plu 308.07 Late Fees:

The Board shall charge a late fee of \$25.00 per month or part of a month when it receives an application for renewal of a license or certification after the expiration date of the license or certification and before the one-year anniversary of the expiration date.

#### PERSONNEL INVENTORY SHEET

Please list all employees and their license or certification numbers that have NH plumbing licenses, or are registered apprentices in the State of NH or are Certified Water Treatment Technicians. Please attach additional sheets, if necessary.

NAME	TYPE OF LICENSE	LIC # OR CERT #
For BOARD use only Check Number	Date Issued	
Amount		